

**Role: HR Generalist / HR Business Partner**

**Type: Permanent**

**Location: Hyderabad**

**Prerequisites:**

- 3-5 years of relevant work experience
- Strong command over written and spoken English
- Must be good with MS-Excel
- Ready to work long hours as and when required

**Responsibilities:**

- Induction of new employees
- Generation of HR-MIS
- Handling employee grievances and escalations
- Employee Engagement
- Performance Appraisal
- Learning and Development
- Employee retention and succession planning
- Attrition Management