IBSAT 2022 - Application Guidelines

Important Instructions:

Prior to filling the online application, please read the eligibility criterion given on the reverse of the voucher and also on the website www.ibsindia.org and gather the information needed to complete the process:

1. Ensure you have a valid email address, telephone number and address before you apply. These should be valid throughout the admission process.

2. Keep the marks sheets of X, XII, Graduation and any other professional qualification ready for calculating percentage of marks. The percentage obtained is to be calculated as per the practice followed by the Board/University/Institution from where you will be graduating.

   If academic institutions offer grade point averages (GPA), they need to be converted into percentage score as per the conversion scheme of that institution. If an institution does not have a conversion scheme for GPA, the equivalence has to be calculated by dividing obtained Cumulative GPA (CGPA) by the maximum possible CGPA and multiplying by 100.

Estimated time to complete this process: 20-30 minutes.

You have to apply for IBSAT 2022 by using the link www.ibsindia.org/ibsat2022

Opening Screen:

On the first screen, you will see two boxes – "Application no" and "Password"

Online Purchase:

You would have received an email indicating your application number and password. You may login using the application number and password.

Offline Purchase:

You may login using the application number (given at the top of the voucher) as login id and Voucher No. (Found under the scratch area at the top of the voucher) as password.

On entering a valid login ID and password you will be taken to the next section, which is "Change your password".

Change your password:

On entering and saving a valid password you will be taken to the login page once again.

On logging in with your new password you will be taken to next session which is filling up the "**IBSAT 2022 Online Application form"**

In this section, you will enter your contact details, program information and past academic record details.

Guidelines for filling individual items

A. PROFILE

   Please enter your Name (as it appears in your academic records), DOB, Gender, Citizenship, Address, Email id and Tel numbers. As all the communication will be sent through email **it is mandatory to provide correct email id.**

   On clicking "**Proceed**" you will view the complete data you have keyed in. In case you wish to make any changes you have to click on the "**Back**" button else if you wish to proceed with submitting the data you have to click "**Submit**" button.

B. PROGRAM & PAST ACADEMIC RECORD

Select the program you are applying for based on your eligibility for the program. The eligibility requirements are given on the reverse of the voucher and also on the website www.ibsindia.org

School/Intermediate:

Board: Enter the name of the board.

Year of Passing (YOP): Select the year of passing from the drop down list.

Marks (%): Indicate your aggregate marks percentage, rounded off to the nearest digit.

The decimals from 0.5 and above have to be rounded off to the next higher number.

Example: A percentage of 81.01 to 81.49 should be indicated as 81 and a percentage of 81.50 should be indicated as 82.

Medium: Indicate your medium of instruction from the drop down list.

Graduation:

Title: Select the title from the drop down list. If the title is not available in the drop down list, please select "other" option in the list and enter the title in the space provided.

Duration: Select the duration of program in terms of number of years from the drop down list.

Year of Passing (YOP): Select the year of passing from the drop down list.

If completed: Indicate the year in which you have passed the final year of the examination.

If studying: If you are in the final year of the program indicate the likely year of completion of the program.

Marks (%): Indicate your aggregate marks percentage, rounded off to the nearest digit.

If completed: If you have completed your program, enter the percentage of aggregate marks in the box.

If studying: If you are in the final year of the program, enter the percentage of aggregate marks obtained for the years/semesters of the program completed till date.

The decimals from 0.5 and above have to be rounded off to the next higher number.

Medium: Indicate your medium of instruction from the drop down list.

Graduation Details:

University Name: Enter the name of the University the college is affiliated to.

College Name: Enter the name of the college.

State: Enter the name of the state where the college is located.

City: Enter the name of the city where the college is located.

Post-Graduation/Professional Qualifications: (for PhD Applicants)

Title: Select the title from the drop down list. If the title is not available in the drop down list, please select "other" option in the list and provide the title in the space provided.

Specialization: Select the specialization from the drop down list.

University Name: Enter the name of the University the college is affiliated to.

Duration: Select the duration of program in terms of number of years from the drop down list.

Year of Passing (YOP): Select the year of passing from the drop down list.

Marks (%): Indicate your aggregate marks percentage, rounded off to the nearest digit.

The decimals from 0.5 and above have to be rounded off to the next higher number.

Medium: Indicate your medium of instruction from the drop down list.

Mode of study: Indicate whether you have studied full time, part time or in distance mode.

On clicking "**Proceed**" you will view the complete data you have keyed in. In case you wish to make any changes you have to click the "**Back**" button else if you wish to proceed with submitting the data you have to click "**Submit**" button.

C. PHOTOGRAPH

Please upload your photograph (Colour photograph - Full face till the shoulders) in jpeg or gif format. The photograph size should not exceed 25KB and should be approximately 140 – 160 pixels.

D. FINISH

Please specify how you wish to apply for the programs of IBS, through IBSAT 2022 or scores from 2020 onwards of GMAT®/CAT/XAT/NMAT by GMAC™.

For PhD applicants: IBS Alumni/MPhil Degree holders/candidates qualified in UGC Net are exempted from IBSAT 2022.

In case you are eligible for exemption under any of the above mentioned categories, please forward the scanned copy of score card/relevant certificate on email id ibsat@ibsindia.org

DECLARATION

In this section, you will be required to choose "I Agree" to the declaration statement. This declaration affirms that all the information that you have entered is correct.

On clicking "Submit" your data will be saved and you will move on to the final page. On clicking the link "Login" by logging in with your application number and registered password you will move on to the profile page wherein you may view the details entered and may schedule IBSAT 2022 test or provide scores from 2020 onwards of GMAT®/CAT/ XAT/NMAT by GMAC™.